

## **Privacy Policy for Colossal Consultants LLC**

Colossal Consultants LLC ("we," "us," or "our") is committed to protecting your privacy and ensuring the security of your personal information. This Privacy Policy outlines how we collect, use, disclose, and protect your information when you visit our website [Insert Website Address] (the "Website") and when you utilize our engineering consultation services.

# 1. Information We Collect

We may collect the following types of information:

- Personal Information: This includes information that can identify you as an individual, such as
  your name, email address, phone number, company name, job title, and postal address. We
  collect this when you voluntarily provide it through forms on our Website, when you contact
  us, or during the course of providing services.
- **Project-Related Information:** This includes data, documents, and other information related to your engineering projects, that you provide when using our services.
- **Usage Information:** We automatically collect information about how you interact with our Website, such as your IP address, browser type, operating system, pages visited, and time spent on our Website. This information is collected using cookies and similar technologies.
- **Communication Data:** We may retain records of communications between you and us, including emails and any other forms of correspondence.
- **Payment Information:** If you engage in paid services, we collect billing information, such as credit card details. Please note that payment information is generally not stored on our servers and is processed through our payment service providers.

## 2. How We Use Your Information

We may use your information for the following purposes:

- Providing Services: To provide engineering consultation services, respond to your inquiries, process requests, manage projects, and fulfil our contractual obligations.
- **Website Functionality:** To operate and improve our Website, personalize your experience, and ensure content is displayed effectively.
- **Communication:** To communicate with you about our services, provide updates, and respond to your inquiries.
- Marketing: To send you promotional materials and information about services we think may be of interest to you, where you have opted in to receive them. You may opt out at any time.
- **Legal and Regulatory Compliance:** To comply with applicable laws, regulations, and legal processes, and to protect our rights.
- Billing and Payment: To process payments and manage billing information for our services.
- Data Analysis: To perform data analysis and derive insights to improve our services.

## 3. Disclosure of Your Information

We may disclose your information to the following categories of recipients:



- **Service Providers:** We may share your information with third-party service providers who assist us in operating our Website, providing services, processing payments, or conducting business activities. These service providers are contractually obligated to protect your information and only use it for the purposes we specify.
- Legal Authorities: We may disclose your information to legal authorities when required by law, regulation, or legal process.
- **Business Transfers:** In the event of a merger, acquisition, or sale of all or a portion of our assets, your information may be transferred as part of the transaction.
- With Your Consent: We may share your information with other parties when you give us your explicit consent.
- **Affiliated Businesses:** We may share your information with our affiliated businesses for internal administrative purposes.

# 4. Data Security

We implement appropriate technical and organizational security measures to protect your information from unauthorized access, disclosure, alteration, or destruction. These measures include:

- Secure storage of data
- Regular security assessments.
- Access control procedures.
- Encryption of sensitive data.
- Employee training on data protection.

However, no method of data transmission or storage is 100% secure. While we strive to use commercially acceptable means to protect your information, we cannot guarantee its absolute security.

## 5. Data Retention

We retain your personal information only for as long as necessary to fulfil the purposes outlined in this Privacy Policy, or as required by applicable laws and regulations. When your data is no longer needed, we securely delete it. We keep financial records for a period mandated by law.

# 6. Your Rights

You have certain rights regarding your personal information. You may have the right to:

- Access your information and receive a copy of it.
- Correct any inaccurate or incomplete information.
- Request the deletion of your information, subject to legal limitations.
- Restrict the processing of your information.
- Object to the processing of your information.
- Withdraw your consent at any time (if processing is based on consent).



• Lodge a complaint with a supervisory authority.

To exercise these rights, please contact us at +9714 227 1887.

# 7. Cookies and Tracking Technologies

We use cookies and similar tracking technologies to collect usage information and improve your experience on our Website. You can manage your cookie preferences through your browser settings. Please note that blocking all cookies may impact functionality.

### 8. International Transfers

Your information may be processed in countries other than your country of residence. We will take steps to ensure that such transfers comply with applicable data protection laws and that your data remains protected.

# 9. Changes to this Privacy Policy

We may update this Privacy Policy from time to time. We will post any changes on this page and notify you of significant changes, if necessary. Your continued use of the Website or our services after such changes constitutes your acceptance of the revised policy.

### 10. Contact Us

If you have any questions or concerns about this Privacy Policy, please contact us at:

## **Colossal Consultants LLC**

SHAMS, Sharjah

inquiy@colossal-consultants.com

Phone Number: +9714 227 1887

This Privacy Policy is designed to inform you how Colossal Consultants LLC manages your data. Please review it periodically for any changes. Your trust is important to us, and we are committed to safeguarding your privacy.